



Application Packet

Welcome to the Project Defending Life, Inc. The need is great, so we thank you for your interest in serving here. In this packet you will find more information about getting involved as well as an application, background check, and reference forms.

Here are the steps to becoming an employee:

1. Complete the application, background check and two references. Turn them into your local center.
2. Interview with the President and Directors.
3. Meet your team.
4. Complete the Training Course.

Vision Statement

To build a culture of life through life-affirming transformation of every New Mexican for the glory of God.

Mission Statement

To end abortion by replacing its perceived need with holistic care and faith-filled empowerment.

Code of Christian Conduct

It is our policy to be staffed, whether by employees or volunteers, with committed disciples of Jesus Christ. Every director, employee, and volunteer is expected to review and affirm his or her agreement with these standards as a condition of continued affiliation with Project Defending Life, Inc., both in terms of doctrinal beliefs and practical application. Violation of this Code shall constitute cause for discipline, up to and including termination.

- We are conscious that everything we do has the potential to reflect upon Project Defending Life, Inc.
- We conduct ourselves at all times with openness, forthrightness, and honesty in dealing with people and organizations, both internally and externally.
- We hold ourselves to professional standards of conduct, always striving to avoid even the appearance of impropriety. "...set an example for believers (and unbelievers) in speech, in life, in love, in faith, and in purity." (I Timothy 4:12b) "Whatever happens, conduct yourselves in a manner worthy of the gospel of Christ." (Philemon 1:27)
- We respect confidentiality and only disclose information as required by law or as authorized by our clients.
- We treat others with kindness, compassion, and in a caring and courteous manner.
- We believe in the sanctity of and right to life from the moment of conception to natural death.
- We do not recommend or refer for direct abortion.
- We do not recommend or refer for artificial birth control. We promote Natural Family Planning.
- We believe the Bible is the authoritative Word of God and provides guidance for our lives, as interpreted by the Magisterium of the Catholic Church.
- We believe in the sanctity of marriage between one man and one woman, as taught in the Bible (Matthew 19:3–12) and in Catechism of the Catholic Church (CCC 1601 - 1654, 2335, 2363). Therefore, all staff and volunteers commit to a chaste lifestyle appropriate to their station in life.

Statement of Faith

The Nicene Creed (Adapted)

We believe in one God, the Father Almighty, maker of heaven and earth, of all things visible and invisible.

We believe in one Lord Jesus Christ, the Only Begotten Son of God, born of the Father before all ages. God from God, Light from Light, true God from true god, begotten, not made, consubstantial with the Father; through him all things were made.

For us men and for our salvation he came down from heaven, and by the Holy Spirit was incarnate of the Virgin Mary, and became man.

For our sake he was crucified under Pontius Pilate, he suffered death and was buried, and rose again on the third day in accordance with the Scriptures.

He ascended into Heaven and is seated at the right hand of the Father. He will come again in glory to judge the living and the dead and his kingdom will have no end.

We believe in the Holy Spirit, the Lord, the giver of life, who proceeds from the Father and the Son, who with the Father and the Son is adored and glorified, who has spoken through the prophets.

We believe in one, holy, catholic and apostolic Church. I confess one Baptism for the forgiveness of sins and we look forward to the resurrection of the dead and the life of the world to come.

We believe the Bible to be the infallible authoritative word of God.

Amen.

Statement of Principle

Effective July 2015

1. Project Defending Life (PDL) is an outreach ministry of Jesus Christ through His church. Therefore, PDL, embodied in its staff and volunteers, is committed to presenting the gospel of our Lord to our patients—both in word (with consent) and in deed. Commensurate with this purpose, those who labor as pregnancy center board members, directors, employees, and volunteers are expected to know Christ as their Savior and Lord.
2. PDL is committed to providing its clients with accurate and complete information about both prenatal development and abortion.
3. PDL is committed to integrity in dealing with clients, earning their trust and providing promised information and services. PDL denounces any form of deception in its corporate advertising or individual conversations with its clients.
4. PDL is committed to assisting women carry to term by providing emotional support and practical assistance. Through the provision of God's people and the community at large, women may face the future with hope and plan constructively for themselves and their babies.
5. PDL does not discriminate in providing services because of race, creed, color, national origin, age, or marital status of its clients.
6. PDL does not recommend, provide or refer for abortion or abortifacients.
7. PDL offers services free of charge at all times.
8. PDL is committed to creating awareness within the local community of the needs of pregnant women, and of the fact that abortion only compounds human need rather than resolving it.
9. PDL does not recommend, provide, or refer women for contraceptives. Patients are encouraged in natural family planning and given proper education and referrals.
10. PDL recognizes the validity of adoption as an alternative to abortion, but is not biased toward adoption when compared to other life-saving alternatives. Pregnancy centers interacting with independent adoption agencies shall ensure that referrals are made in a manner that fully protects the interests of clients and avoids any conflicts of interest. Adoption agencies may only be established under the auspices of centers if they meet strict standards to assure that pregnant clients shall be served without any conflicts of interest.

Application (Please Print)

Last Name: _____ First Name: _____

Initial: _____

Address: _____ City: _____ ST: _____

Zip: _____

Email Address: _____

Occupation: _____ Home Phone: _____ Cell Phone: _____

Birthday (Mo/day/year): _____ Are you over 18 yrs. old? Yes__ No__

Marital Status: _____

Name of Spouse: _____ Spouse's Occupation: _____

Number of Children: _____ Ages: _____

Have you ever been convicted of a crime? Yes__ No__ If yes, please explain:

Education:

High School: No. of years completed (circle one) 1 2 3 4 Diploma? Yes__ No__ GED?

Yes__ No__

Name of School: _____

College and/or Vocational School: No. of years completed (circle one) 1 2 3 4 5 6 7

School(s): _____ Degree(s) earned & Date(s): _____

Other training or degrees: _____

Employment History:

Organization: _____ Date: From: _____

To: _____

Address: _____

Position/Duties: _____

Supervisor's Name: _____ Telephone: _____

Organization: _____

Date: From: _____

To: _____

Address: _____

Position/Duties: _____

Supervisor's Name: _____

Telephone: _____

GENERAL INFORMATION

1. How did you hear about Project Defending Life (PDL)?

2. What prompted you to get involved in the PDL Mission? _____

3. How does your spouse or family feel about you becoming an employee at PDL?

4. Do you consider yourself a Christian? Yes ___ No___ If yes, how long have you been a Christian?

5. Are you a practicing Christian? _____

6. Please provide the following concerning your local church.

Name of church: _____

Denomination: _____

Address: _____ Phone: _____

Pastor's Name: _____

Positions you have served: _____

7. Our organization is a pro-life Catholic ministry. We believe that our faith in Jesus Christ empowers us, enables us and motivates us to provide unplanned pregnancy services in this community. Please write a brief statement about how your faith would affect your work at this center.

8. What special skills, talents, gifts or personality traits would you bring to this ministry?

9. Have you ever known an unwed mother? Yes ___ No ___ Please explain:

10. Have you ever counseled a woman who was considering an abortion? Yes ___ No ___
Please explain:

11. Have you had any traumatic experiences relating to abortion? Yes ___ No ___
Please explain:

12. Under what circumstances would you consider abortion as an alternative for a woman with an unplanned pregnancy? Please circle.

- 1) Never an option _____
- 2) In cases of rape or incest _____
- 3) In cases of extreme psychological Distress _____
- 4) In cases where the mother's life is in extreme peril

13. How would you rate yourself in the following areas:

a) Knowledge of abortion methods.

Excellent ___ Good ___ Fair ___ Poor ___

b) Knowledge of current laws concerning abortion?

Excellent ___ Good ___ Fair ___ Poor ___

c) Knowledge of what the Bible teaches about abortion?

Excellent ___ Good ___ Fair ___ Poor ___

14. Please list any books, films, or other material that you have read or viewed that relate to abortion, pregnancy, or alternatives to abortion:

15. Are you currently or have you ever been involved in seeking to adopt a child?

Yes ___ No ___

16. What do you consider to be your possible areas of weakness?

17. How do you function in a group?

18. How do you function on a one-on-one basis?

19. Are there any types with whom you have difficulty working?

20. Are there any topics you feel uncomfortable talking about? Please explain:

Employee GOALS

1. What day/times are you available to work?

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Morning						
Afternoon						
Evening						
On Call						

2. What do you expect to gain from your experience at PDL?

REFERENCES: Please list persons who are not related to you and who have known you for at least two years.

Name: _____

Phone:

Address:

Yrs. Acquainted: _____

Relationship: _____

Name: _____

Phone:

Address:

Yrs. Acquainted: _____

Relationship:

Name: _____

Phone:

Address:

Yrs. Acquainted: _____

Relationship:

APPLICANT'S CERTIFICATION AND AGREEMENT

I certify that the facts set forth in this application are true and complete to the best of my knowledge, and I authorize the Project Defending Life (PDL) to verify their accuracy and to obtain reference information concerning my character and capabilities. I release PDL and any person or entity providing such reference information from any and all liability relating to the provision of such information or relating to any decisions made based upon such information. If I become an employee at PDL, I agree to fully adhere to its policies and rules, including those rules relating to maintaining patient confidentiality. I certify that I have read and am in full agreement with the PDL's Statement of Faith and Statement of Principle.

Signature of Applicant: _____

Date:

Thank you for your interest in serving as a volunteer at the Project Defending Life and for taking the time to complete this application. Please return to: Project Defending Life, 729 San Mateo Blvd NE, Albuquerque, NM 87108. 505-266-4100. Or email dominique@defendinglife.org.

Project Defending Life Reference Form

Reference for:

Your Name: _____

Phone:

Title (when applicable):

Relationship to Candidate:

How long have you known the applicant? _____

A. How would you rate the applicant regarding the following:

1. Poor 2. Fair 3. Satisfactory 4. Good 5. Excellent

____ Dependability

____ Punctuality

____ Spiritual maturity

____ Communication skills

____ Cooperation

____ Compassion/mercy

____ Submission to authority

____ Initiative

____ Emotional stability

____ Ability to maintain confidentiality

B. Please give a brief example(s) of how the applicant has demonstrated excellent behavior or deficient behavior in the above area(s).

C. Would you recommend the applicant as a volunteer at our organization? ____

If so, would you recommend this person as a: (please check all that apply)

____ Counselor ____ Receptionist ____ office/administrative duties ____ Fundraising

D. In your opinion, what is the applicant's strongest character quality?

E. In your opinion, what is the applicant's weakest quality?

F. Please use the back for additional comments or to make brief statements about the applicant.

Signature: _____ **Date:** _____

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